How to Complete the FAFSA:

1. Create an FSA ID for the student and parent
   a. You will use this FSA ID as your signature for the FAFSA
   b. Got to **fsaid.ed.gov**
   c. Complete the FSA ID application

2. Complete the FAFSA – Opens October 1st
   a. Go to **fafsa.gov**
   b. You will need – Social security numbers, W2s, Income Tax Return
   c. Click "Start a New FAFSA"
   d. Enter the student's FSA ID
   e. Complete the application
   f. Answer the questions about the Student
   g. Include up to 10 schools where the student has applied/will apply
   h. Answer questions about the Parent
      Take note of who is Parent 1 and Parent 2 – this must be consistent
      You may use the Data Retrieval Tool for the IRS
   i. Review the FAFSA for any mistakes
   j. Sign using your FSA ID

3. Print confirmation page

FSA ID: fsaid.ed.gov

Student Information:

Username: _____   **Password: _____**

Email: _____

Parent Information:

Username: _____   **Password: _____**

Email: _____

FAFSA : www.fafsa.gov   **Save key: _____**